

# MANAGEMENT MEMO

SUBJECT: <b>COMMERCIAL CAR RENTAL CONTRACTS</b>	NUMBER:
	DATE ISSUED:
	EXPIRES: 12/31/03
REFERENCES <b>Supercedes Management Memo 03-01 dated January 1, 2003</b>	ISSUING AGENCY: <b>Department of General Services</b>

This Management Memo announces the contract extension between the State of California and the seven contracted commercial car rental companies and the maximum rates for compact vehicles within California. The seven contracted commercial car rental companies and the maximum rates for compact vehicles within California are listed below and a list of their representatives is attached. The maximum rate incorporates the rental rate of the vehicle, and additional fees such as airport access fees, location fees, vehicle license fees and State, City and County local surcharges. All fees must be paid with the exception of frequent flyer fees. These rates, fees and surcharges must not exceed the maximum rate allowable. Sales tax and refueling charges are not included in the rate.

ALAMO RENT A CAR, INC.	\$55.00
AVIS RENT A CAR SYSTEM, INC.	\$65.00
BUDGET RENT A CAR SYSTEM, INC.	\$59.00
DOLLAR RENT A CAR	\$49.00
ENTERPRISE RENT A CAR/LEASING	\$55.00
NATIONAL RENTAL CAR SYSTEM, INC	\$65.00
THRIFTY RENT A CAR SYSTEM, INC.	\$54.00

The only recognized forms of payment are the American Express Government Card, Department of General Services Charge Card for intra-state travel and the new Car Rental Business Travel Account (CRBTA). Cash, personal checks and personal credit cards are not authorized forms of payment for the State of California commercial car rental rates. State travelers should consult their department-authorized travel agency for rental car reservations.

For a detailed text of the Commercial Car Rental Contracts, view the Office of Fleet Administration's website at [www.ofa.dgs.ca.gov](http://www.ofa.dgs.ca.gov). If you need additional information or assistance, please contact Donna Carey, Statewide Travel Program Administrator at (916) 327-2068, facsimile (916) 327-1159 or [donna.carey@dgs.ca.gov](mailto:donna.carey@dgs.ca.gov).

As a reminder, state departments are strongly encouraged to rent alternative fuel vehicles when available.



Clothilde V. Hewlett, Interim Director  
Department of General Services

CH:DB:DC

Attachment

**CONTRACTOR REPRESENTATIVES,  
TOLL-FREE RESERVATION NUMBERS AND  
CORPORATION ID NUMBERS**

**ALAMO RENT A CAR, INC.**

Mr. Rob Fyfe  
40 Edwards Court  
Burlingame, CA 94010

Telephone: (800) 608-7514  
Fax: (650) 548-0156  
Reservation: (800) 732-3232  
Corporate ID: 191259

**AVIS RENT A CAR, INC.**

Mr. Pete dePachalis  
513 Eccles Avenue, Suite B  
South San Francisco, CA 94080

Telephone: (650) 616-0100  
Fax: (650) 624-0197  
Reservation: (800) 331-1212  
Corporate ID: A160000

**BUDGET RENT A CAR SYSTEM, INC.**

Mr. Pete dePachalis  
513 Eccles Avenue, Suite B  
South San Francisco, CA 94080

Telephone: (650) 616-0100  
Fax: (650) 624-0197  
Reservation: (800) 527-0700  
Corporate ID: T434700

**DOLLAR RENT A CAR**

Mr. Nick P. Barron  
5330 E. 31<sup>st</sup> Street  
Tulsa, OK 74153-1167

Telephone: (918) 669-3054  
Fax: (918) 669-3007  
Reservation: (800) 800-4000  
Corporate ID: CA9458

**ENTERPRISE RENT A CAR / LEASING**

Ms. Lisa Holmes  
4515 Auburn Blvd.  
Sacramento, CA 95841

Telephone: (916) 487-3100  
Fax: (916) 487-4318  
Reservation: (800) 228-2325  
Corporate ID: CALGOVT

**NATIONAL RENTAL CAR SYSTEM, INC**

Mr. Rob Fyfe  
40 Edwards Court  
Burlingame, CA 94010

Telephone: (800) 608-7514  
Fax: (650) 548-0156  
Reservation: (800) 227-7368  
Corporate ID: 5400321

**THRIFTY RENT A CAR SYSTEM, INC.**

Ms. Yvonne Phillips  
5340 E. 31<sup>st</sup> Street  
Tulsa, OK 74153-0250

Telephone: (918) 669-2378  
Fax: (918) 669-2273  
Reservation: (800) 847-4389  
Corporate ID: 001-0190955

Please Note: Alamo and National rental cars are owned by the parent company ANC Rental Corporation. Avis and Budget rental cars are owned by the parent company Cendant Corporation.